



Community Code of Conduct

Child Safe Standard 3

All Orchard Grove Primary School personnel are responsible for supporting the safety, participation, wellbeing and empowerment of children.

School personnel refers to all staff, parent helpers, volunteers, tradespeople and School Council members of Orchard Grove Primary School.

This Code applies to all school activities including camps, use of digital technology and social media.

OGPS requires all personnel to observe child safe principles and has the following expectations of behaviour and boundaries for interacting with students.

DO:

- adhere to Orchard Grove Primary School's Child Safe Policy at all times;
- take all reasonable steps to protect children from abuse;
- treat everyone with respect;
- listen and respond to the views and concerns of children, particularly if they are telling you that they or another child has been abused and/or are worried about their safety or the safety of another;
- promote the cultural safety, participation and empowerment of Indigenous children (for example, by never questioning an Indigenous child's self-identification);
- promote the cultural safety, participation and empowerment of children with culturally and/or linguistically diverse backgrounds (for example, by having a zero tolerance of discrimination);
- promote the safety, participation and empowerment of children with a disability (for example, during personal care activities);
- ensure as far as practicable, that no child is left alone with an adult or older student;
- report any allegations of child abuse to Orchard Grove Primary School's Child Safety Officer (Leeanne King, Assistant Principal), or to a member of the Leadership Team. The Child Safety Officer or member of the Leadership Team will ensure any allegation will be reported to the police or child protection. If an allegation of child abuse is made, ensure as quickly as possible that the child(ren) are safe;
- report any child safety concerns to Orchard Grove Primary School Child Safety Officer (Leeanne King, Assistant Principal) / leadership;
- encourage children to 'have a say' and participate in all relevant organisational activities where possible, especially on issues that are important to them.

If you believe a child is at immediate risk of abuse, phone 000.

Staff, students, parent helpers, volunteers or tradespeople must not:

- develop any 'special' relationships with children that could be seen as favouritism (for example, the offering of gifts or special treatment for specific children);
- exhibit behaviours with children which may be construed as unnecessarily physical (for example inappropriate sitting on laps. Sitting on laps could be appropriate sometime, eg while reading a storybook to a small child in an open plan area);
- put children at risk of abuse (for example, by locking doors);
- do things of a personal nature that a child can do for themselves, such as toileting or changing clothes;
- engage in open discussions of a mature or adult nature in the presence of children (for example, personal social activities);
- use inappropriate language in the presence of children;
- express personal views on cultures, race or sexuality in the presence of children;
- discriminate against any child, including discrimination because of culture, race, ethnicity, sexuality, gender or disability;

- have any online contact with a child or their family (unless necessary, for example providing families with e-newsletters);
- photograph or video a child in a school environment except in accordance with school policy or where required for duty of care purposes;
- in the school environment or at other school events where children are present, consume alcohol contrary to school policy or take illicit drugs under any circumstances;
- ignore or disregard any suspected or disclosed child abuse.

Ratified by School Council: August 2018

To be reviewed: 2020